

**MAYOR AND CITY COUNCIL
CITY OF SEAT PLEASANT
SPECIAL MEETING
FRIDAY, JULY 12, 2013
6:00P.M.**

1. OPENING

1.1.1 Call to Order

Council President Porter called the meeting to order at 6:11p.m.

1.1.2 Roll Call

Present: Mayor Eugene Grant (Absent), Councilmember Johnie Higgs, Sr., Councilmember Eugene Kennedy, Councilmember Kelly Porter, Councilmember Gerald R. Raynor, Sr., Councilmember Elenora Simms, Councilmember Aretha Stephenson, Councilmember Reveral Yeargin

2. PRESENTATIONS:

- None

3. MEETING TOPICS:

• 3.1.1. Cellular Device Upgrade and Approval

- Mr. Ashton stated that the City met with the representative from Sprint on Monday, July 1, 2013 to discuss the hardware concerns.
- Mr. Ashton stated that Mr. O'Donnell provided the recommendation of the hardware cost.
- Mr. O'Donnell provided the Acting City Administrator with the recommendation on a savings on the monthly bill of approximately \$100.00. The changes was made to save on the bill as recommended by Mr. O'Donnell.
- City Clerk Lanham stated that the memorandum on the Cellular Device Upgrade is included in the meeting packet folder.
- City Clerk Lanham stated that the department heads will be upgraded to the iphone 4, which is no cost for the upgrade.
- Councilmember Simms stated that the recommendation is a good recommendation.
- Councilmember Yeargin inquired if the City Administrator telephone line was included in the free upgraded devices for the staff.

- Councilmember Yeargin stated the upgraded devices should come with training for the end user.
- Mr. Ashton stated Mr. O'Donnell will provide the demonstration or training on the use of the device.
- Councilwoman Stephenson inquired on the cost of the telephone purchase to the City.
- City Clerk Lanham stated that the cost for the devices for the elected officials will be \$99.99 per telephone. The upgrade devices for the Department Heads will not incur a charge to the City.
- It was motioned by Councilmember Higgs and seconded by Councilmember Simms to approve the purchase of the iPhone 5. The motion carried and was unanimously approved by the Council.

3.1.2. City Administrator Position

- Council President Porter stated that the candidate the Council offered the position to had sent in an e-mail declining the position.
- Council President Porter stated that we have another candidate that is available to work in the position.
- Council President Porter stated that it was stated that the Council would like to continue to advertise the position.
- Councilwoman Simms stated that she feels that the position should continue to be advertised.
- Councilwoman Simms stated that the advertisement has too much information.
- Councilwoman Simms stated that the due diligence of the Human Resources Officer is to advertise the position on the Washington Post and the web for One Stop Maryland.
- Councilwoman Simms stated that the advertisement needs to be cut down.
- Councilmember Yeargin stated that he agreed with Councilwoman Simms.
- Council President Porter stated that the advertisement should be cut down with the aid of the Acting City Administrator.
- Councilmember Yeargin stated that he feels we are losing the interest of the candidate due to the response time from the City.
- Council President Porter stated that he does not feel the turnaround time was as long for this candidate.
- Council President Porter stated that we can have a candidate come in on temporary basis to assist Mr. Ashton.
- Council President Porter stated that we may want to consider bringing the other candidate in on a temporary basis.

- It was motioned by Councilwoman Stephenson and second by Councilmember Raynor to hire Julia McShay on Interim or Permanent basis.
- Councilmember Yeargin stated that we have a policy to follow in hiring a candidate that meets the criteria of the position.
- FOR: Porter, Raynor
- AGAINST: Higgs, Kennedy, Simms, Stephenson and Yeargin
- Council President requested for the Acting City Administrator to inform the Human Resources Officer to suspend the background check on Ms. McShay and send a letter regarding the Council decision.
- Mr. Ashton stated that he will work with the Human Resources Officer on condensing advertisement.
- Councilmember Yeargin requested for the Human Resources Officer to submit three examples on the condensed version of the advertisement to the Council.
- Councilwoman Stephenson inquired if the position was being advertised on career builders.com or other free websites.
- Councilwoman Stephenson inquired on the assistance of Mr. Pranglely with hiring for the City Administrator position.
- Councilwoman Stephenson stated we should call Mr. Pranglely back.
- Councilmember Yeargin stated that the candidate could provide their own background check at the interview.
- Councilwoman Stephenson stated that she agree with Councilmember Yeargin.
- Councilwoman Stephenson stated that the Ward II meeting scheduled for July 25, 2013 has been cancelled, please notify the Police Department.

4. LEGISLATION

4.1.1. None

5. UNFINISHED BUSINESS

5.1.1. None

6. ANNOUNCEMENTS

- 6.1.1. Ward II Community Meeting, Thursday, July 25, 2013, Pleasant Homes Community Center, 6810 Greig St., Seat Pleasant, MD 20743 from 6:00pm-8:00pm-Meeting Cancelled per Councilwoman Stephenson
- 6.1.2. National Night Out, Tuesday, August 6, 2013, Behind Seat Pleasant Elementary School, 6411 G St., Seat Pleasant, MD 20743 from 6:00pm-8:00pm


ADJOURN- The meeting was adjourned at 7:04p.m.

The session was reconvened at 7:15p.m.

- It was motioned by Councilwoman Stephenson and seconded by Councilwoman Simms to hire Ms. Gatling as the Interim City Administrator. The motion carried.
- FOR: Higgs, Raynor, Simms, Stephenson
- ABSTAIN: Kennedy and Yeargin
- AGAINST: Porter

The meeting was adjourned at 7:22p.m.

Submitted by,


Dashaun N. Lanham
City Clerk